

Export procedures in Zambia

Registration

- An exporter wishing to export goods outside Zambia must register with the Zambia Revenue Authority for a Tax Payer Identification Number (TPIN).
- Those wishing to export under preferential treatment (SADC, COMESA, etc.) should also register with the Customs Services Division in the department of International and Policy.

General Procedures

- Obtain the Customs and Excise Declaration Form CE 20 (Appendix I) from the Zambian Revenue Authority and indicate on it the range and value of products meant for export.
- Get a stamped certificate of origin from the Zambia Revenue Authority for each of the markets you are about to export to where preferential market access exists;
 - a. SADC Certificate for exports within SADC (see Appendix II),
 - b. COMESA Certificate for exports within the COMESA region (see Appendix III),
 - c. EUR 1 Certificate for exports to the EU under Everything but Arms preferences and;
 - d. Generalized System of Preferences (GSP) certificate of origin for those markets offering preferences under that regime (See Appendix IV).
 - e. AGOA Certificate for exports to the United States
- The exporter is also expected to submit the Customs and Excise Declaration form 20 accompanied by the following documents to customs officials at ports of exit:
 - a. Commercial Invoice
 - b. A Packing List
 - c. A certificate of origin (duly signed by approved authorities where applicable)
 - d. Shipping consignment notes (airway bill/bill of lading)
 - e. Carrier's Cargo Manifest; Certificate of origin (optional), Consignment notes, Export Permits, Packing List,
- The exporter should ensure all the export documentation is completed correctly to avoid any missed shipments, port demurrage charges, or fines to the business.

Prohibited Goods

The exporter should also ensure that his/her goods are not falling under the category of prohibited goods; goods that cannot be exported, transited, sold, or circulated in Zambia. Below are goods whose import or export is prohibited in Zambia:

- Narcotics and Psychotropic Drugs
 - Pornographic Materials
 - Counterfeit Goods
 - Goods produced using prisoners and child labour
 - Counterfeit notes and coins
 - Cultural artifacts and other objects of cultural importance
 - Quilika

Restricted or Controlled Goods

When the exporter is trading on a restricted good. He will be required to apply for an export permit from a relevant Ministry stating the type of commodity, quantity, value, country of final destination, and other relevant information.

The following goods are restricted:

- Explosives
- Endangered species and any products or parts thereof as outlined by CITES maybe be brought in only with CITES permits. Plants and their products
- Animals and their products
- for further processing; and
- for repair or returning in an unaltered state (For exports sent for repair on return, duty is payable based on the cost of repairs).

Temporary Exports

Specific procedures do apply where goods are temporarily exported out of Zambia to be returned.

This may be for purposes such as:

- for further processing; and
- for repair or returning in an unaltered state (For exports sent for repair on return, duty is payable based on the cost of repairs).

Source; <https://www.zra.org.zm/exportation-of-goods/>. https://www.zda.org.zm/wp-content/uploads/2020/12/Exporter-Handbook_2019.pdf.

Zambia - Import Requirements and Documentation

[Zambia Revenue Authority](#) (ZRA) has implemented the automated system for customs data (ASYCUDA) world system that provides a platform that leads to paperless customs clearance and domestic tax processes, enhancing opportunities for stakeholders involved in trade logistics to integrate their workflows and systems.

The Import Declaration Form is used for statistical purposes and no fee is required.

The ZRA form CE 20, the standard form for entry and exit, is used for clearance at border posts.

Certification is required to import meat (certification available from the Veterinary Department), plants and seeds and fruits (phytosanitary certification from Mount Makulu Research Station), food and drugs (Ministry of Health and Zambia Medicines Regulatory Authority), firearms and ammunition (Zambia Police), and gemstones and scrap metal export (Ministry of Mines).

Freighted Cargo

These are consignments intended for commercial or industrial use with a value exceeding USD 2,000. They are cleared electronically through the Customs electronic processing system.

Procedure

The declaration is made before the goods arrive at the border with the agent/importer doing the following:

- attaches the following documents: invoices, airway bills, cargo/road manifests, bills of lading, contracts, certificates, permits for controlled or restricted goods, etc;
- Ensures that the goods match the declaration
- Submits original documents to enforcement unit at the time the goods arrive

The tax payment is made based on the self-assessed taxes; After payment is made, the declaration is triggered for appropriate Customs intervention;

If the declaration is correct, a release order will be issued. However, incorrect declarations will lead to additional assessment and the system will automatically generate appropriate penalties. In this case, a release order will only be issued after payment of the additional assessment and penalties

Note:

The Customs Accredited Client Programme (CACP) transactions will be issued with a special release soon after registration before payment of duties and taxes to facilitate the movement of goods. The process is later completed when the duties and taxes are paid.

Source; <https://www.zra.org.zm/importation-of-goods/>.

<https://www.export.gov/apex/article2?id=Zambia-Import-Requirements-and-Documentation>.